



AUSTRALASIA
INTERNATIONAL SCHOOL

EST: 1973
RTO Code: 6251 | CRICOS: 02747G

SHB50216 Diploma of Salon Management

Course Code: 096557B

Salon and Spa Management

Do you see yourself running a salon or a day spa?

Would you like to take your business to the level above where you are right now or maybe just establish the knowledge of running a personal service business.

The Diploma of Salon Management qualification reflects the role of senior managers and small business owners of personal services businesses.

They are responsible for coordinating the day-to-day operation of the business and for planning, monitoring and evaluating the work of the team.

Salon managers also operate with significant autonomy to make strategic business management decisions. This qualification provides a pathway to work as a salon manager in any type of personal service business including hairdressing or beauty salons, barber shops and spas.



Australasia International School
Sydney City Campus: Level 14, 233 Castlereagh Street, Sydney, NSW 2000 | Burwood Campus: 35A Burwood Road, Burwood, NSW 2134
Telephone: +61 2 8278 7232 | Email: info@aischool.com.au | Web: www.aischool.com.au
National Provider Code: 6251 | CRICOS Provider Number: 02747G

SHB50216 Diploma of Salon Management (International Students Use) V1.2-01/06/2018

SHB50216 DIPLOMA OF Salon Management

ENTRY REQUIREMENTS

Minimum of 18 years. Overall IELTS score of 5.5 or equivalent

LEARNING AND ASSESSMENT

Ability to obtain, interpret, evaluate and present information from a variety of sources (reading, researching the internet or via other assistive technology)

Blended theory and practical classroom based

Written Knowledge assessment, projects, case studies and observation assessments

SUPPORT SERVICES

Where the student is experiencing any personal difficulties s/he should be referred to the Faculty Educator/ Manager who will seek to assist. If the students' needs exceed the AISchool's support capacity, it will refer the student to an appropriate external agency.

INDICATIVE COURSE COST

\$7500 Tuition Fee, \$200 Enrolment Fee, \$200 material fee

*All prices in \$AUD

REFUND POLICY

Australasia International School(AIS) will refund:

1. If the Australian Government has refused to grant a visa:
 - a) If the Australian government refuses a student visa, the refund amount will be tuition fees in full.
 - b) The refund will be made within 28 days (or 4 weeks) of receiving a student's written claim and certified evidence of the Department of Immigration and Citizenship (DIAC) rejection of the visa application.
2. If AIS is unable to offer the course or the course is cancelled, then AIS will refund all course money in accordance with the provisions of sections 27 and 29 of the Education Services for Overseas Students Act 2000.
3. If the application for a refund is received more than 28 days (or 4 weeks) before the enrolment date of the course:
 - a) 80% of the total course fee will be refunded.
 - b) The refund will be made once the payment is cleared and within 28 days (or 4 weeks) of receiving a student's written claim.
4. If the application for a refund is received less than 28 days (or 4 weeks) before the enrolment date of the course:
 - a) 50% of the total course fee will be refunded.
 - b) The refund will be made once the payment is cleared and within 28 days (or 4 weeks) of receiving a student's written claim.
5. No refund will be granted once the enrolment period has commenced in relation to points 3 and 4 above.
6. There will be no refund on enrolment fee, accommodation arrangement fee and airport pickup service fee.
7. Refunds will only be made back to the original payment account/card that the funds were received from -cash re funds will not be issued.
8. This agreement does not remove a student's right to take further action under Australia's consumer protection laws

COURSE DURATION

15 months or 5 terms

Please note: 10 weeks per term

Trainer led face to face in a classroom setting combined with facilitated and monitored practical components.

Australasia International School

Sydney City Campus: Level 14, 233 Castlereagh Street, Sydney, NSW 2000 | Burwood Campus: 35A Burwood Road, Burwood, NSW 2134

Telephone: +61 2 8278 7232 | Email: info@aischool.com.au | Web: www.aischool.com.au

National Provider Code: 6251 | CRICOS Provider Number: 02747G

SHB50216 DIPLOMA OF Salon Management

Before commencing online study, the need to access learning materials, complete research, prepare and submit assessment tasks and interact with trainers and other students will be required;

Basic requirements:

- A computer with high-speed internet access, a sound card, microphone and speakers.
- An up-to-date operating system, such as Microsoft Vista or later or Mac Os X or later.
- The latest version of any of these web browsers: Firefox [most compatible], Chrome or Safari
- Microsoft Office or similar [example: GoogleDocs or OpenOffice]
- Adobe Acrobat Reader
- File compression/zip software
- Access to an email

PACKAGING RULES

Total number of units: 10

7 Core Units

3 Elective Units

The selection of electives must be guided by the job outcome sought, local industry requirements and the complexity of skills appropriate to the AQF level of this qualification.

Unit Code	Unit Name	Core / Elective
BSBHRM404	Review Human resources functions	Core
BSBHRM506	Manage recruitment selection and Induction Processes	Core
SHBXPSM001	Lead teams in a personal services environment	Core
SHBXPSM002	Manage treatment services and sales delivery	Core
SHBXPSM003	Promote a personal services business	Core
SHBXWHS002	Provide a safe work environment	Core
BSBSUS501	Develop workplace policy and procedures for sustainability	Core
BSBSMB403	Market the small business	Elective
BSBSMB404	Undertake small business planning	Elective
BSBMGT502	Manage people performance	Elective

Australasia International School

Sydney City Campus: Level 14, 233 Castlereagh Street, Sydney, NSW 2000 | Burwood Campus: 35A Burwood Road, Burwood, NSW 2134

Telephone: +61 2 8278 7232 | Email: info@aischool.com.au | Web: www.aischool.com.au

National Provider Code: 6251 | CRICOS Provider Number: 02747G